

**Minutes of Meeting – Stirling Area Access Panel**  
**Wednesday 6<sup>th</sup> August 2008 – 7pm**  
**Bannockburn Community Centre**

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**Mission Statement:** *To promote self empowerment and enable access for all in order to realise their full potential in all aspects of life.*

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**PRESENT**

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| Terry Barlow (TB)  | Alison Colvin (AC) |
| John Clow (JC)     | Robert Dick (RD)   |
| Jean O'Hare (JO)   |                    |
| Laura Hoskins (LH) |                    |

**In Attendance:** Lee Stevenson (LS), Keith Robertson SDEF Development Worker (KR)

|                                |  | <b>Action By</b> |
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| <b>WELCOME &amp; APOLOGIES</b> | <p>Peter Rowe<br/>Cecil Stokes<br/>Marina McGuire<br/>Dawn Marie McIlwraith</p> <p>TB Welcomed everyone to the meeting.</p> <p>TB announced that Diane Jackson and Ann Docherty have tendered their resignations. Janet Torrance has joined as a new member and intends to be at the next meeting.</p> |                  |
| <b>MINUTES OF LAST MEETING</b> | <p>Group reviewed the Minutes of Meeting of 4<sup>th</sup> June 2008.</p> <p>No amendments. Minutes of Meeting proposed by Robert Dick and seconded by John Clow.</p>  |                  |

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| <p><b>MATTERS ARISING</b></p> | <p><b><u>Secret Shopper</u></b></p> <p>JO and AC have agreed to meet up to discuss progressing the Secret Shopper project. They will give feedback at next meeting</p> <p><b><u>SAAP Logo</u></b></p> <p>Cambusbarron Primary School children are still on their summer holidays, Dawn Marie (DMM) will progress this when schools go back.</p> <p><b><u>National Park Access Panel</u></b></p> <p>TB has been unable to make contact with Bridget Jones from the National Park Access Panel, he has left numerous messages for her to return his calls. He intends to keep trying and if there is no response will check with the National Access Forum to see who else would make a good contact. He will also request a copy of the Disability Equality Scheme from the Forum</p> | <p><b>JO<br/>AC</b></p> <p><b>DMM</b></p> <p><b>TB</b></p> |
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| <b>OSCR – Charitable Status</b>    | TB received acknowledgement from OSCR that the application for charitable status has been received and will be duly considered.  | <b>TB</b>               |
| <b>SDEF Website</b>                | LS contacted SDEF to relay the panels concerns about the terminology about SAAP on their website. The wording has been changed and JO proof read and agreed with changes prior to it going on their website.   |                         |
| <b>Strathard Trust Action Plan</b> | JC tried to contact the Trust but they were on holiday at the time. Strathard Trust has previously requested that SAAP offer advice on the regeneration of their local area in relation to access issues. JC, RD and TB will arrange a visit to Strathard and will have a report available for the next meeting. | <b>JC<br/>RD<br/>TB</b> |
| <b>Stirling Post Office</b>        | TB will request a copy of the Mall’s Evacuation Plan to determine how people with access issues are catered for in the event of an evacuation. He will also check if the elevator in the Post Office still functions if the fire alarm goes off.   | <b>TB</b>               |

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| <b>Accommodation for Panel</b> | Accommodation issues still to be arranged.   | <b>MM<br/>TB</b>      |
| <b>CVS Board</b>               | JC was co-opted onto the CVS Stirling Board at their meeting held on the 16 <sup>th</sup> June 2008  |                       |
| <b>Public Transport</b>        | <p>TB's priority is to contact Fort William about the redevelopment of the train station to determine if this includes changes to the road structure out with the station grounds.</p> <p>TB will also contact Henry Sherlock for clarification of the incident that was brought up at the SAAP meeting on the 4<sup>th</sup> June 2008.</p> | <b>TB</b>             |
| <b>AOCB</b>                    | <p><b><u>Railway Bridge</u></b></p> <p>AC asked if there was going to be access to the bridge for disabled people. TB to contact Network Rail about this issue. LH will investigate if disabled access was considered at the planning stage.</p>   | <b>TB<br/><br/>LH</b> |

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|                                 | <p><b><u>Buses at Stance 14</u></b></p> <p>AC brought up the potential hazard of three buses parking one after the other in the lay-by, thus causing problems for people with visual impairment finding it difficult to determine the destination of the third bus. TB will contact Kate Smithson the Transport Manager for First Bus and ask her to contact AC about this issue</p>  | <p><b>TB</b></p> |
| <p><b>AOCB continued...</b></p> | <p><b><u>Recycling Plant – Balfron and Callander</u></b></p> <p>RD brought up the issue of the ramps at the recycling plant being inaccessible to wheelchair users. Although the DDA was quoted, KR stated that the DDA is secondary legislation and because Health and Safety is Primary legislation access in this situation is not a priority over safety.</p> <p>The members agreed that Council Staff at the plant should be under an obligation to therefore offer assistance to people with a disability and this should come under Equality Training through the Council. RD will bring this up at a meeting he has</p> | <p><b>RD</b></p> |

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|  | <p>arranged with John People's the Health and Safety Officer for Stirling Council.</p> <p><b><u>Social Club</u></b></p> <p>JC mentioned to the panel that a disabled man is looking for a social club he can gain access to. The man is a double amputee and wishes to get out to meet people. JC didn't know anywhere in the area and asked if anyone knew places he could go. TB asked JC to pass on the man's name and contact details and he would get in touch.</p> <p><b><u>Consultations</u></b></p> <p>KR mentioned to the panel a number of consultations are available for comment at this time. These include BS3800, the Wheelchair and Seating Services consultation and the Sports Scotland consultation. Sports Scotland are working in partnership with Access Panels across the country to determine that centres of significance take on the views of people with access and disability issues in the planning stages.</p> <p>LS to send out information relating to consultations to panel</p> | <p><b>TB</b><br/><b>JC</b></p> <p><b>LS</b></p> |
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|   | <p>members</p> <p>Another important piece of legislation is the Single Equalities Bill, it was felt that it is important that SAAP must consider all strands not only disability if we want to cover everything – Age, LGBT, Gender, Religion and Race</p> |  |
| <p><b>DATE OF NEXT MEETING</b></p>                  | <p>Wednesday 3<sup>rd</sup> September 2008 – 7pm<br/>Bannockburn Community Centre</p>  |  |
| <p><b>ADDITION TO FUTURE ACTION TASK LIST –</b></p> |  |  |

Minutes prepared by: Lee Stevenson